Microsoft Project Class

Led by a veteran project manager and MS Project expert.
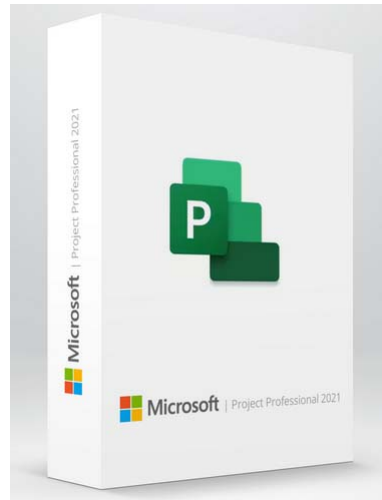
Unbeatable price – $809
Start Date – Tue. Feb. 27, 2024
Time: 6:00 pm PST
End Date: Tue. Apr. 16, 2024
Live Virtual classes
CAPSTONE: Create your own personal project!!

WHAT YOU WILL LEARN:

- Project Management Concepts
- Interface & Navigation
- Setting Your Options
- Managing Calendars
- Opening and Closing Projects
- Calendars
- Work Breakdown Structure
- Adding Tasks
- Adding Predecessors & Successors
- Lags and Constraints
- Critical Path Method Details
- Critical Path Analysis

- Crashing & Fast Tracking
- Creating Resources
- Assigning Resources
- Resource Leveling
- Baselines & Interim Plans
- Creating Activity Codes Views
- Reports
- Custom Fields
- Sorting
- Filtering
- Grouping
- Special Calculations

- Graphical Indicators
- Analyzing Costs & Units
- Earned Value Management
- Forecasting Costs & Dates
- Managing Scope Changes
- Dealing with Schedule Issues
- Tracking Progress
- Baseline Comparison
- Exporting & Importing
- Print Settings
- Maintaining Your Library
- Overcome Software Bugs